

## **Instruction for Authors**

Military Caring Sciences is a peer review journal that only accept the manuscripts for review which is submitted via online submission system that is available at

<http://www.mcs.ajaums.ac.ir>; Submitted paper will be reviewed by at least two reviewers.

## **Cover Letter**

The cover letter should be prepared in a Word file and sent electronic during online submission process. All authors should declare that manuscript has not been and will not be published elsewhere or submitted elsewhere for publication. The authors should declare the ethical consideration and the order of authors and their affiliation should be mentioned in cover letter. All authors should collaborate in the study, and all read and approve the final manuscript and sign it.

## **Title Page**

Title page in consist of following information:

1. Main title of the paper
2. Running title with maximum 40 character
3. Author/s full name/s in correct order and full affiliation with academic degree.

The academic degrees include Instructor, Assistant Professor, Associate Professor, and Professor.

The affiliation is consist of Name of Department, Name of University, City, and Country.

The last item in title page is the information of corresponding author that is consist of Full name, Affiliation, Postal Code, Phone Number and Email address.

## **Abstract and Keywords**

The abstract should be structured and written in 150-300 words and the sections for original articles are as Introduction, Materials and Methods, Results and Discussion and Conclusions. The English keyword should exactly match the Persian abstract.

Keywords consist of 3-5 keywords that should be found from MeSH (<http://www.nlm.nih.gov/mesh>)

### **Full Manuscript Text**

Full text should be prepared in DOC or DOCX format in Microsoft Word 2003 in Persian language. The Persian font should be set of B Nazanin 12 and for the Latin fonts authors should use Time New Roman 12. Font size for heading are 14 and bold and Subheadings are 12 and bold. The line spacing is 1.5 line for all of the text. Units and symbols should be used in standard international for and the abbreviations should be used in expanded form for the first appearance in text and the abbreviated form may be used form second appearance. The authors should not use expanded form of abbreviation as footnote and should put it in a parenthesis. The generic name of the drugs should be used.

The full text of the paper should be split in following sections: Introduction, Materials and Methods, Results and Discussion and Conclusions.

**Introduction:** Importance of the issue, reasoning and necessity of study should be state here.

**Objective:** The objective of the study should be mentioned.

**Materials and Methods:** Design of the study, setting and the time of the study, sample size, sampling method, inclusion and exclusion criteria, data gathering methods, instruments, validity and reliability of instruments, ethical consideration, software and statistical analysis should be written in this section. For review articles, type of study, used keywords and literatures should be mentioned in this part.

**Results:** The results should be written in format of tables, figures and diagrams without discussion.

- The information that is presented in tables should not be duplicated in text.

- All diagrams and tables should be written in Persian and diagrams should be drawn only in two dimensions.
- The number on tables and figures should not exceed from six.
- The title of the figures should be state at the bottom of the figure and the table title should be state at the top of the table.
- The figures should be uploaded separately in TIFF, PNG, JPEG, JPG, PSD or PDF and the minimum acceptable resolution for figure are 300 dpi. All the figures should be original and this originality should be mentioned by authors in Cover Letter.

**Discussion and Conclusion:** This section should be focused on key findings of the study and the similarity of the study with other studies should be compared in this section. Also authors should mentioned on new and important aspects of study. The limitations and recommendations for future studies should be written at the end of the paper.

**Acknowledgments:** The authors may thank the individual, organizations, grants, corporations and any other source. All contributors who do not meet the criteria for authorship should be listed in this section. If the paper is a result of a thesis/dissertation, the thesis/dissertation information should be written here.

**Conflict of interests:** Authors should state all financial and personal relationships that could be viewed as presenting a potential conflict of interest.

**Funding supports:** Authors are required to specify the source of funding for their research when submitting a paper.

### **Ethical approval of research**

Military Caring Sciences' policy is to ensure that all articles published by this journal report on work that is morally acceptable, and expects authors to follow the World Medical Association's Declaration of Helsinki. We already ask peer reviewers to consider and comment on the ethics of submitted work.

### **Publication Ethics**

This journal is committed to meeting and upholding standards of ethical behavior at all stages of the publication process. We follow closely the Committee on Publication Ethics (COPE) that set standards and provide guidelines for best practices in order to meet these requirements.

**References:** The references should be written in numerical format and the bibliography of the references should be written at the end of text according to order of appearance of the references. The numbers should be written in parenthesis in text. The Vancouver style should be used for bibliography. All the references should be written in English and Persian literatures should be translated from [www.sid.ir](http://www.sid.ir). For references with more than 6 authors, please list the 6 first authors and then write et al.

### **Books**

Author(s) – Family name and initials, Multiple authors separated by a comma. Title of book. Edition of book if later than 1st ed. Place of Publication: Publisher Name; Year of Publication.

**Example:** Burns N, Grove SK. The practice of nursing research: Appraisal, synthesis, and generation of evidence. 6th ed. St Louis, MO: Saunders Elsevier; 2009.

### **Chapter in a book**

**Example:** Read JL. The new era of quality of life assessment. In: Walker SR, Rosser RM, et al. Quality of life assessment. Key Issues in the 1990s, The Nether lands: Kluwer Academic Publishers, 1993; P:3-10.

### **Journal Articles**

Author(s) – Family name and initials. Title of article. Title of journal – abbreviated Publication year; volume (issue):pages

**Example:** Akyil RC, Erguney S. Roy's adaptation model- guided education for adaptation to chronic obstructive pulmonary disease. J Adv Nurs. 2013; 69(5): 1063-75.

### **Online Sources**

Author(s)- Family name and initials. Page Title, Access Year, Available from: URL.

**Example:** Lori L. Burnout: Impact on nursing. [Cited 2012 Sep 22]. Available from: URL: <http://www.netce.com/coursecontent.php?Courseid=8273143>.

### **Conference Proceedings**

Author(s)- Family name and initials. Full article title, Conference name, Conference location, conference date, Pages.

**Example:** Bengtsson S, Solheim BG. Enforcement of data protection, privacy and security in medical informatics. Proceedings of the 7th World Congress on Medical Informatics; Geneva, Switzerland. Amsterdam: North Holland; 1992 Sep 6-10. P.1561-5

### **Thesis/Dissertation**

Author- Family name and initials. Thesis Title, Publish Location: University Name: Year.

**Example:** Farsi Z. [The process of coping in adults with leukemia undergoing hematopoietic stem cell transplantation]. Ph.D Dissertation. Tehran: Tehran University of Medical Sciences; 2011.